

Governing Board Meeting

April 18, 2024 | 7:00 pm (EST) | West Virginia Academy and online

Attendance: John Treu – Board Chair, Susan Dull – Board Member / CFO / Foundation (online), Carolyn Sharette – Board Member (online), Kevin Summers – Board Member, Melissa Copen – Board Member / Board Secretary

Meeting called to order by Board Chair. Board Chair notes that a quorum of the directors was present.

Two Minute Delegation by Stephanie McWilliams.

I. **Approve Meeting Minutes to Prior Meeting**

John Treu stated he would like to add an amendment to the minutes for the November 16, 2023 meeting that were circulated to the Board by Trista King, Board Secretary: he abstained regarding the term changes for directors but was unable to hear the abstention on the playback of the meeting.

MOTION: Kevin Summers moves to approve the minutes with the amendment. Melissa Copen seconded the motion.

DISCUSSION: None.

OUTCOME: Motion is unanimously approved with one abstention by Carolyn Sharette.

John Treu stated he had an amendment to the minutes of the February 15, 2024 Special Meeting of the Members and Directors.

MOTION: Carolyn Sharette moves to approve the minutes with the amendment. Susan Dull seconded the motion.

DISCUSSION: None.

OUTCOME: Motion is unanimously approved.

John Treu stated he had an amendment to the minutes of the February 15, 2024 Governing Board Meeting.

MOTION: Kevin Summers moves to approve the minutes with the amendment. Carolyn Sharette seconded the motion.

DISCUSSION: None.

OUTCOME: Motion is unanimously approved.

II. **Board Chair Updates**

John Treu, Board Chair, provided an update on applicants. The number of scholars enrolled in the school has held steady with a net growth of two to three scholars in the past sixty days. There are approximately fifty-five new applicants for the Fall 2024 term which will bring the total

to over 300. It is important for returning families to renew before the May 1, 2024 deadline or they will go to the back of the line behind the new families that have signed up. Currently, all new applicants have the same possibility of getting in if they applied by the deadline.

III. Proposed Resolution to Approve Updates to Bylaws as Originally Proposed by Former Board Member Frank Oliverio

MOTION: Keving Summers moves to approve the Revisions to the Bylaws circulated prior to a previous meeting by Frank Oliverio, former Board Member. Seconded by Carolyn Sharette.

DISCUSSION: None.

OUTCOME: Motion is unanimously approved.

IV. Formal Approval of 2024 – 2025 Academic Calendar

The proposed 2024 – 2025 Academic Calendar was developed by the executive team.

MOTION: Carolyn Sharette moves to approve the proposed 2024 – 2025 Academic Calendar. Melissa Copen seconds the motion.

DISCUSSION: Kevin Summers asks if the scholars will have Good Friday off. John Treu states they will have the following Monday off and the scholars can take Good Friday off individually as an experience day.

OUTCOME: Motion is unanimously approved.

V. Proposal to Update Authorized Directors to Match the Number of Sitting Directors

This was completed in the April 18, 2024 Special Meeting of the Members and Governing Board.

VI. Discussion of New Policy with Respect to Acceptable Conduct at Board Meetings

Kevin Summers created an initial draft to be discussed during the meeting. John Treu asked Kevin Summers and Carolyn Sharette to work on the new policy and circulate a draft to the Board prior to the next meeting.

VII. Legal Updates (Executive Session Conducted)

Governing board conducts executive session which begins at 7:50pm and concludes at 8:25pm.

MOTION: Kevin Summers moves to adjourn Executive Session. Melissa Copen seconds the motion.

DISCUSSION: None.

OUTCOME: Motion is unanimously approved.

VIII. New / Additional Business

Carolyn Sharette asks for update on ACF. John Treu states a week after the ACF leadership was transitioned the funds were transferred to an account to purchase gift certificates for athletes and coaches. West Virginia Academy is awaiting the details of the over \$4,000 that was spent.

Kevin Summers stated the next meeting (Annual Meeting) is scheduled for June 13, 2024 and asks if it can be moved to June 11, 2024 or June 12, 2024. John Treu states the Bylaws state the Annual Meeting should be after the end of the fiscal year (June 30th) so the meeting should be in July. A resolution will need to be made to move the Annual Meeting to July 18, 2024.

MOTION: Kevin Summers moves to move the Annual Meeting to July 18, 2024. Motion is seconded by Carolyn Sharette.

DISCUSSION: None.

OUTCOME: Motion is unanimously approved.

MOTION: Kevin Summers moves to adjourn the meeting. Melissa Copen seconds the motion.

DISCUSSION: None.

OUTCOME: Motion to adjourn is unanimously approved.

Meeting is adjourned at 8:32pm.

End of Meeting Minutes

Meeting Minutes approved by Board on 06/17/2024