



West Virginia Academy, Ltd.
Educational or Family Leave Form

A key focus of West Virginia Academy is to maximize educational opportunities for students both in the classroom as well as beyond the classroom in the form of experiential learning and other experiences that may enhance the perspective and vision of each child. Additionally, family traditions that enhance each scholar's sense of belonging and purpose are encouraged. Educational or family leave provides an opportunity for families to explore new experiences with their child or children as an "excused absence" so long as makeup work for core topics (typically math and language arts classes) are completed. Family travel will typically meet this standard irrespective of the destination or primary purpose of such travel and so this policy is to be liberally applied with respect to travel. Additionally, educational leave may be appropriate for non-travel experiential learning so long as the experience aligns with or enhances a topic of study. By way of example and not limitation, intensive sports training or athletic tournaments as well as academic camps or club programs would qualify for a leave of educational value. Additionally, leave is appropriate for specific types of family events including, but not limited to, family holidays, important family events or family religious observance. Family leave may be intermittent or consistently applied.

This form should be submitted to West Virginia Academy not less than one day prior to the beginning of the leave of educational value. Leaves of educational value are generally not permitted during periods of state standardized testing.

Student's Legal Name: _____

Grade Level: _____

Dates of Leave Requested: _____

Description of Travel/Activity:

Description of How Activity Enhances a Topic of Study (if applicable):

Parent/Guardian Signature

Date

School Official's Signature & Title

Date