

West Virginia Academy Ltd.

Governing Board Special Meeting

June 24, 2025 | 11:00 am (EST) | West Virginia Academy and online

Attendance:

In Person: John Treu – Board Chair, Susan Dull – Board Director, Kevin Summers – Board Director

Online: Carolyn Sharette – Board Director, Melissa Brown – Board Director / Board Secretary

Meeting called to order by Board Chair at 11:00 am. Board Chair notes that all board members are present.

I. Approve Meeting Minutes to Prior Meeting

MOTION: Kevin Summers moves to approve meeting minutes from the June 12, 2025, Governing Board Meeting. Seconded by Susan Dull.

DISCUSSION: None

OUTCOME:

In favor: John Treu, Kevin Summers, Melissa Brown, Susan Dull

Carolyn Sharette not present

Opposed: None

Motion is unanimously approved by the governing board.

II. Board Chair discusses approval of charter contract with Professional Charter School Board (PCSB) effective July 1, 2025-June 30,2030. Chair suggests scheduling a training session on the updated contract for the board and administrators of the school.

No immediate action taken.

III. Board Action to Approve an Internal/External Search for CEO/Director that is being vacated at the end of the Current Director's term (and extension).

Motion – Carolyn Sharette moves to approve a search for CEO/Executive Director considering our unique academic model. Melissa Brown seconded the motion.

Discussion: Carolyn Sharette led a discussion regarding staying on mission.

OUTCOME:

In favor: John Treu, Kevin Summers, Melissa Brown, Susan Dull, Carolyn Sharette

Opposed: None

Motion is unanimously approved by the governing board.

IV. Presentations by Internal Candidates seeking the CEO/Executive Director Position were made by Su Ji Kwon, Holly Honeycutt and Jason Pauley. Each candidate was allowed 15 minutes.

V. Board Action to Appoint CEO/Executive Director for the pending term.

Motion by Carolyn Sharette - Due to confidential personnel matters and legal matters, this discussion needs to be moved to an executive session. Melissa Brown seconded the motion.

In favor: John Treu, Kevin Summers, Melissa Brown, Susan Dull, Carolyn Sharette

Opposed: None

Motion is unanimously approved by the governing board.

VI. Motion by Carolyn Sharette - to leave executive session. Melissa Brown seconded the motion.

In favor: John Treu, Kevin Summers, Melissa Brown, Susan Dull, Carolyn Sharette

Opposed: None

Motion is unanimously approved by the governing board.

VII. Motion by Kevin Summers to hold a secret ballot for CEO/ED from the internal candidates that made presentations. Susan Dull seconded the motion.

Votes were tabulated by Susan Dull.

Jason Pauley received most of the votes.

VIII. Motion by Kevin Summers to appoint Jason Pauley as CEO and ED for a probationary period of one year. Melissa Brown seconded the motion.

In favor: John Treu, Kevin Summers, Melissa Brown, Susan Dull, Carolyn Sharette

Opposed: None

Motion is unanimously approved by the governing board.

IX. New business: Carolyn Sharette provided a discussion document with job descriptions to be provided to the administrative team for their input and comments.

Motion by Kevin Summers for the board to consider/propose amendments for roles/responsibilities for passage in next board meeting. Melissa Brown seconded the motion.

No immediate action taken.

X. Discussion of employment of Heidi Treu/Founder in a part time support position. John Treu recused himself and left the room.

Motion by Carolyn Sharette - Due to confidential personnel matters and legal matters, this discussion needs to be moved to an executive session. Melissa Brown seconded the motion.

Motion by Carolyn Sharette - to leave executive session. Melissa Brown seconded the motion.

In favor: Kevin Summers, Melissa Brown, Susan Dull, Carolyn Sharette

Opposed: None

Kevin Summers moved that Heidi Treu be hired as the Curriculum Director, Academic Coach, and Director of Development. Hours of up to 20 hours/week at \$35/hour. Directly reporting to the CEO with a one-year contract. Melissa Brown seconded the motion.

In favor: Kevin Summers, Melissa Brown, Susan Dull, Carolyn Sharette

Opposed: None

John Treu returns to the room.

XI. MOTION: Kevin Summers moves to adjourn the meeting. Susan Dull seconded the motion.

DISCUSSION: None.

OUTCOME:

In favor: John Treu, Kevin Summers, Melissa Brown, Susan Dull, Carolyn Sharette

Opposed: None

Motion is unanimously approved by the governing board present.

Meeting adjourns.

End of Meeting Minutes

Meeting Minutes approved by Board on 07/17/2025