



Policy Section 4 Transportation

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Section 4.0 Transportation

We are excited to provide transportation to and from school. Please note that preference is given to those families living inside the Primary Recruitment Area (PRA). To see details on our PRA, please refer to the school's website.

Bus routes are subject to change, so for the latest times and stops, please refer to our website or email transportation@westvirginiaacademy.org.

4.1 Bus Expectations

All students riding the bus will responsible to know the expectations and follow them. A student who has problems meeting expectations may get in-school suspension or lose bus privileges.

1. To ensure safety, the driver must be totally in charge. Passengers must respond promptly to instructions are given.
2. The use of tobacco, food, and drink on the bus is prohibited. Animals and oversized objects, as well as glass containers are not permitted.
3. Passengers must observe classroom conduct. Ordinary conversation is permitted. Horseplay, unruly behavior, abusive and obscene language or gestures are unacceptable.
4. Keep aisles and stairwell clear at all times.
5. Never extend any portion of your body out of the bus windows.
6. Do not attempt to get off or move about while the bus is in motion. Always remain seated until the bus stops.
7. If you cause damage to the bus, you or your parents will be responsible for the damages.
8. Regular schedules must be observed. The bus cannot wait for tardy passengers. Please be on-time.
9. Students must wait at the designated stop and never in the roadway.
10. If you need to cross the street or road for boarding or unloading, wait for the driver's signal to cross in front of the bus.

11. Drivers will not allow passengers to be dropped off at a stop other than the one assigned to you. In the school guardian app, parents must approve another drop off spot for their child.
12. Remember - Safety is everyone's responsibility.

4.2 On-time departures

- Buses will pick up students only at the designated spots. If a child is not at the stop when the bus arrives, the bus will not wait for late students.
- Buses will drop off students only at designated spots, unless approved by administration.
- Buses will leave the school promptly at 3:00 p.m. so that carpool can start on time. **Any student not on the bus by 3:00 p.m. will be left at the school and parents will need to arrange for their child(ren) to be picked up and/or purchase aftercare for that day.**

4.3 Bus Discipline

Violations of bus expectations will result in scholar discipline. Scholar discipline will match the severity of the violation. **Students may receive an assigned seat or suspended for a period of time from the bus.**

4.4 Field Trip Transportation

Students will practice bus rules and etiquette at the start of each year. Bus expectations will be required while students are on the bus to and from field trips. Students may be assigned seats if behavior is a concern. If students have behavior problems during the school day, the student may be suspended from riding the bus to and from the field trip. The parent/guardian of the student may be asked to drive scholar and accompany them on the field trip.